



Mr. Riese

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Principals of Adobe  
Room 534

### *Grading Policy*

#### **Grading policy:**

- 40% Summative Assessments (Tests & Quizzes)
- 30% Formative Assessments (Individual Progress)
- 30% Class work and Participation

### *Expectations*

- Please be on time
- Enter and exit quietly
- Treat all classroom equipment with respect and dignity
- One person speaks at a time
- Respect your peers in your words, and in your actions
- Please assist your peers to share ideas, content, and solutions
- Come prepared for class, and work to the best of your ability
- Follow all Lock Down procedures
- Follow the teacher during fire drills
- Headphones and electronic devices are for instructional use only
- Absolutely no food or drinking in the computer lab



### *Classroom Materials:*

1 Black and White Marble Notebook, and 2 Thumb Drives (1 gigabyte minimum each)

### *Principals of Adobe*

#### *Computer Graphics, and Interactive Media Fundamentals*

- Students will learn the tools in Adobe Photoshop by designing custom graphics with multiple layers, transparencies, colors, and save their work to a designated sub/root folder.
- Students will be exposed to planar and diagonal recession techniques creating depth, and focus on spatial relationships between open and closed picture planes. • Students will learn multiple formats for printing, and industry standard web-based layouts.
- Students will learn all the formatting concepts for the Microsoft office Suit regarding text, images, and graphics.
- Students will learn all the formatting concepts for the Printing & Website Design.

\* Please visit [StudentPortfolioNY.com](http://StudentPortfolioNY.com) and click *curriculum & Instruction* to view the curriculum/s

Student Print Name \_\_\_\_\_ Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent Print Name \_\_\_\_\_ Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

# Behavioral Grading Policy

*The technology lab's guidelines are structured on a scale from 0 -5 each day. The total is summed up after each quarter for a behavioral grade assessment.*

5	The student displayed an exceptional work ethic, revealed acts of kindness towards others, and arrived on time for class.
4	The student completed all of the assigned work for the day and arrived on time for class.
3	Lateness equals an automatic three for the day and/or the student's work ethic was less than satisfactory during class time.
2	The student was very disruptive and did not follow directions. The student was over fifteen minutes late for class.
1	The student displayed no willingness to participate and was over a half an hour late to class (Cut slip).
0	The student was completely insubordinate and his/her behavior was recorded for parental and administrative review.

*Note: All students are responsible to conduct themselves in a professional manner when utilizing any hardware, software, and Internet resources within the school building.*

Thank you for reviewing the policies and guidelines for the technology lab. As a school requirement I ask a parental guardian to sign this and return it with the student to the classroom. This document ensures that all parental guardians understand the formative and summative assessments for all students in the technology lab.

Student Print Name \_\_\_\_\_ Student Signature \_\_\_\_\_ Date \_\_\_\_\_

Parent Print Name \_\_\_\_\_ Parent/Guardian Signature \_\_\_\_\_ Date \_\_\_\_\_

\* Please visit [StudentPortfolioNY.com](http://StudentPortfolioNY.com) and click *curriculum & Instruction* to view the complete Technology Curriculum scope, sequence, and software breakdown.

Thank you.  
Respectfully, Mr. Riese